



# Holley Park Academy

Ayton Road, Oxclose, Washington, NE38 0LR



Wednesday 19<sup>th</sup> July 2017

## School Meals

Dear Parent/Carer,

Whilst your child has been in Key Stage 1, they were entitled to receive free school meals under the Government initiative Universal Free School Meals. From September 2017, your child is moving into Key Stage 2 therefore your child will not qualify for free school meals. If you think you are eligible for free school meals due to your circumstances/change in circumstances, you can download a form from our school website to apply.

If you wish your child to continue with school meals the cost is £10.00 per week (£2.00 per day), payable at the beginning of each school week.

Our preferred payment method is online using School Comms a link to this can be found on our school website. Alternatively, you can send the correct amount of cash or a cheque into the office in a clearly marked, sealed envelope at the start of each week.

If you do not want your child to have a school meal, please ensure your child brings a healthy packed lunch into school every day. If you would like your child to bring a packed lunch and not take up or offer of a school meal, please fill in the form below and return to school by Friday 21<sup>st</sup> July 2017.

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I am declining the offer of a school meal at £2.00 per day and agree to supply my child

\_\_\_\_\_ every day with a healthy packed lunch (if you require a change to the meal option please contact the office to arrange in advance)

Signed \_\_\_\_\_

Yours sincerely

Mrs S E Richards

Headteacher

Mrs.S.E. Richards Headteacher

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