



Holley Park Admissions Policy

Admissions

The Trust Board of Holley Park Academy is the Admission Authority for this Academy. The Trust Board increased the pupil admission number from 30 to 35 pupils in Reception from September 2013.

The admission policy is applied if the number of applications exceeds the number of places available. The admissions authority acknowledges the rights of parents/carers to express a preference for the school. However parental preference cannot be considered where the Academy is over-subscribed in a particular year.

Pupils with a Statement of Special Educational Needs naming Holley Park Academy will be offered a place.

The Trust Board of the Holley Park Academy, as the admissions authority, will admit students to the school in accordance with the following criteria in the following order of priority:-

1. Looked-After Children - a child this is "looked-after" by a Local Authority in accordance with Section 22 of the Children's Act 1989 (b) and a child who were looked after, but ceased to be so, because of adoption (or become subject to a residence order or special guardianship order).
2. A sibling link - an older brother/sister or old child (including adoptive or step-children) that shares the same parent/carer and lives at the same address, who will be starting Holley Park Academy at the time of admission.
3. Pupils for whom preferences are expressed on grounds other than those outlined above.

Within each of the above, places will be offered based on distance from the centre of the home address to the main entrance of the school with priority being given to those living closest to the school. Distance is measured by the shortest safest walking distance, using a geographical information system (GIS).

NOTES

Where a pupil has a Statement of Special Education Need naming a school, a place will be offered at that school (subject to confirmation by the SEN Unit).

At the first stage of allocations there will be no distinction between 1st, 2nd, 3rd etc. preference applications. Therefore, all applications will be considered equally against the admission criteria. If a pupil then qualifies for a place at more than one school, the parent's highest ranked preference will be offered and any lower ranking offers will be disregarded.

In determining allocations, priority will be given to those applications where the parental preference is received by the published deadline date.

It will be possible for infant classes to exceed the statutory limit where the 1st child is a twin or from multiple births, or of armed forces personnel.

Where it is not possible to offer at our school, the child will be placed on a waiting list. The waiting list is sorted using the admission criteria and will be held until the end of the Autumn term, after the children start Reception in September.

Parents who are refused a place have a statutory right of appeal. Further details of the appeals process are available by writing to the Chairman of the Trust Board at the school address.